

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a Special Meeting of the Board of Trustees of Harris County Department of Education will be held on the **30th day of May 2018 12:00 PM** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **SPECIAL BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, County School Superintendent



**The Board of Trustees
May 30, 2018
Agenda of Special Meeting**

A Special Meeting of the Board of Trustees of Harris County Department of Education will be held May 30, 2018, beginning at 12:00 PM in Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

ACTION ITEMS - NON-CONSENSUS

1. **Consider approval of the following new positions:**

- One full-time equivalent (FTE) Teacher for the Adult Education Division
- One 0.5 full-time equivalent (FTE) Aide position for the Adult Education Division
- Four full-time equivalent (FTE) Educational Aide positions for the Schools Division
- One full-time equivalent (FTE) Contract Manager position for the Choice Partners Division
- One full-time equivalent (FTE) Billing Clerk position for the Choice Partners Division
- One full-time equivalent (FTE) Marketing Coordinator position for the Client Engagement Division
- One full-time equivalent (FTE) Occupational/Physical Therapist position for the School Based Therapy Services Division
- One 0.5 full-time equivalent (FTE) Manager position for the School Based Therapy Services Division

2. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074.

Employment

Chief Communications Officer
Chief of Staff, Administration
Director, Adult Education
Executive Assistant to the Board of Trustees

- A. **Obtain legal advice regarding Attorney General Opinion No. KP-0208**
- B. **Obtain legal advice regarding JJAEP**

3. **RECONVENE** for possible action on items discussed in executive session:

Employment

Chief Communications Officer

Chief of Staff, Administration

Director, Adult Education

Executive Assistant to the Board of Trustees

4. **ADJOURN**

James Colbert, Jr.
County School Superintendent